

MINUTES OF THE THIRD IQAC MEETING (2023)			
Date	11/10/2023 – 10.30 am	Venue	Conference Hall, Admin Block, SSNCE
Minutes prepared by:		Dr. N. Venkateswaran, Coordinator, IQAC	

The following members were present:

- Dr. V.E. Annamalai (VEA), Principal, SSNCE
- Dr. S. Radha (SR), Vice Principal, SSNCE
- Mr. V. Kumara Subramanian (VKS), Sr. Manager (Retd), TI-IIC (Murugappa Group), Director (Technical), Zygote India
- Mr. N. Sivasankaran (NS), Manager, Viruxsa Manufacturing Solutions Pvt Ltd.,
- Dr. S. Ramanagopal (SR), Prof., Civil
- Dr. T. Thiruvankadam (TT), Asso. Prof / MBA
- Dr. M. Dhanalakshmi (MD), Assistant Prof / BME
- Dr. Anirudh Venkatraman Krishnan (AVK), Asso. Prof / Mech
- Dr. Nalinkanth V Ghone (NVG), Asso. Prof / Chemical
- Dr. R. Sundareswaran (RSN), Asso. Prof / Maths
- Ms. R. Sumetha (RSA), Assistant Prof / Civil
- Dr. C. Vinothkumar (CV), Asso. Prof / ECE
- Dr G. Sethuraman (GS), Librarian
- Mr. B.K. Nithin (BKN), III-year B. Tech / IT
- Ms. S. Geetha (SG), III-year B. Tech / Chemical
- Dr. N. Venkateswaran (NV), Professor / BME, Coordinator -IQAC

Agenda

- ✓ Welcome address by the Principal, SSNCE and Chairman, IQAC
- ✓ Approval of Minutes of the previous meeting by the Coordinator, IQAC
- ✓ Report on the PG NBA Accreditation by the Vice- Principal, SSNCE
- ✓ Report on IQAC Internal audit the Coordinator, IQAC
- ✓ Plan of action for the External academic audit - Coordinator, IQAC
- ✓ IIQA Submission and approval regarding - Coordinator, IQAC
- ✓ Report on current Placement activities – Dr. N. Lakshmi Narasimhan
- ✓ Industry contacts for student internships and projects - All
- ✓ Report on SSN Innovation Day -Dr.N. Balaji, Coordinator, SSN Incubation foundation.
- ✓ Any other points are open for discussion.

Minutes

The meeting started at 10.30AM. The IQAC Coordinator welcomed all the members to the meeting. Thereafter the following subjects were discussed and deliberated.

Item No.1. Welcome address by the Principal, SSNCE and Chairman, IQAC

Dr. V. E. Annamalai, Chairman – IQAC welcomed all the members for the meeting and requested the members to self-introduce.

Item No.2. Approval of Minutes of the previous meeting by the Coordinator, IQAC

The coordinator presented a brief about the previous meeting and said the minutes were sent by email to all the committee members.

Item No 3. Report on the PG NBA Accreditation by the Vice- Principal, SSNCE

Dr. S. Radha, Vice principal, informed the results of the NBA visit during June 2023. She said all 5 PG programs (PED, CS, CSE, Medical Electronics, Manufacturing Engineering) have got NBA accreditation for 3 years for the period 2023-2026. Mr. N.Sivasankaran, industry expert member IQAC wanted to understand the reasons for the low percentage of admission in PG programs.

Item No 4. Report on IQAC Internal audit the Coordinator, IQAC

ISO internal audit was conducted to all academic departments covering all the 19 courses from 21.07.2023 to 29.07. 2023. The auditor's report found that the academic teaching learning process and other activities has been fully adhered to as per the process. However, a few recommendations have also been suggested for each department by the auditors to bring improvement. This will be actively considered by the department concerned. Mr. NS appreciated the efforts of the auditors and said the maximum number of non- compliances may be raised so that the quality can improve further.

Item No 5. Plan of action for the External academic audit - Coordinator, IQAC

The External Audit has been proposed to assess and ensure the quality of the academic and supporting system. Ten external audit experts will be invited, and each department will be audited by one auditor Based on the availability of external audit members it is tentatively planned during the third/Fourth week of October 2023. To a question on inviting the choice of the auditors, Dr. VEA mentioned that the expert academic members with expertise in IQAC functions from other colleges will be invited. Further, VAE insisted that the audit be completed in a single day.

Item No 6. IIQA Submission and approval regarding - Coordinator, IQAC

The IQAC Coordinator mentioned that the IIQA was submitted to NAAC last month and is waiting for the approval of NAAC for SSR submission. Dr. VEA insisted that it has to be submitted within the stipulated time and informed that NAAC gives more emphasis on NEP 2020 implementation in the accreditation process.

Item No. 7: Report on current Placement activities – Dr. N. Lakshmi Narasimhan

Dr. N. Lakshmi Narasimhan, Faculty in charge of placement gave a brief about the placement activities since the start of the semester. He gave details about different companies visited and CTC package offered. He also gave details about the number of students already placed (Super Dream, Dream, Core, Non-Core, Multiple). He was optimistic that by December 2023 almost all eligible students could get placement. Dr. NL further said that the training for placement offered during the third year was useful. Mr. NS said that now a days, the attitude of the candidate is very much essential in determining how well the candidate is suitable for the company. Dr. VEA mentioned that training for placement can start in the first year of study with an emphasis on personality development through group discussion.

Item No. 8: Industry contacts for student internships and projects – All

With reference to the industry contact, Mr. V. Kumara Subramanian, Industry Expert member-IQAC said that he can facilitate student and faculty internship. This will be more than an internship offered through placement office. He expressed that more internship opportunities that are currently available for MBA students and said he would further help in this regard to the students of MBA.

Item No. 9: Report on SSN Innovation Day - Dr.N. Balaji, Coordinator, SSN Incubation foundation.

Dr.N. Balaji, Coordinator, SSN incubation foundation, who could not be present during the meeting sent all the relevant information for discussion on the annual Innovation Day held on September 6th, 2023. Mr. Shankar Venugopal, Vice President - Technology and Innovation, Mahindra and Mahindra were the chief guest. A total of 70 innovation projects (92 faculty members and 150 students of SSNCE participated) were displayed and 41 companies along with 76 industry experts visited the event.

Item No. 10: Any other points are open for discussion.

Dr. SR mentioned that with the participation of the Mechanical, IT and Mathematics departments of SSNCE, a presentation was given to DST – FIST in New Delhi on 1-9-2023 for funding to the tune of 1.5 crores towards infrastructure development. Dr. VEA appreciated the outcome of the previous FIST project awarded to ECE department and hoped that this project may also get funded.

To a discussion on improving the perception and image of SSNCE, Mr. NS suggested the use of digital technology and visual communications. He gave a few examples of a few institutions that are adopting this method. He also suggested that alumni teams can be reached out for this purpose.

Dr. SR informed that SSNCE has received the India Research Excellence Citation Awards 2023 on 28/09/2023 awarded by Clarivate, for the quality publications and citation under college category for the period 2017- 2022. Clarivate analytics acknowledges that SSNCE has published 3234 technical papers indexed in Web of Science (WoS) journals with more than 28000 citations out of which more than 40 papers are categorized as highly cited.

In further improving the quality of research, Dr. VEA mentioned that the research advisory committee that met on 27.08.2023, suggested bringing in retired faculty from CSIR labs, who were active in research in the past five years on full time appointment basis. Further, he mentioned that Dr.TV Geetha, Retired Professor, CEG, Anna University has been recently appointed as Distinguished Visiting Faculty for the promotion of research.

In his concluding remarks the Chairman thanked all the members for their contribution and since there were no further items for discussion, the meeting came to an end at 11.45 am.

Actionable Plan:

Sl.No.	Action identified	Person	Target date
1	Conduct of External academic audit	IQAC Coordinator	31/10/2023
2	NAAC SSR submission	IQAC Team	Within 45 days of IIQA approval
3	Placement training for first year	Dr. N. Lakshmi Narasimhan	During the academic year
4	Use of digital marketing to improve the perception and image of SSNCE	Dr. V. E. Annamalai	31/12/2023
5	Inviting Retired scientists from CSIR to SSNCE	All Head of Departments	31/12/2023



Dr.V.E. Annamalai

Chairman (IQAC), Principal

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