

MINUTES OF THE SIXTH IQAC MEETING (2021-23)

Held on 25.07.2022 at 10.30 AM

28.07.2022

The following members were present:

- Mr. V. Kumarasubramanian, Sr. Manager (Retd), TI-IIIC (Murugappa Group), Director (Technical), Zygo India
- Mr. N. Sivasankaran, Viruxa Manufacturing Solutions Pvt Ltd, Chennai
- Dr. G. Sethuraman, Librarian
- Mr. Anam Saatvik Reddy, B. Tech. IT Department
- Dr. C. Vinothkumar, Asso. Prof / ECE
- Dr. Kilaru Harshavardhan, Asso. Prof / Chemical
- Dr. D. Thenmozhi, Asso. Prof / CSE
- Dr. V. Thanikachalam, Asso. Prof / IT
- Dr. Julie Charles, Asso. Prof / Physics
- Dr. J. Suganthi/ Dr.J.Vijay, Asso. Prof / BME
- Dr. S. Ramanagopal, Prof., Civil
- Dr. Shajit Ali, Asso.prof,EEE
- Dr. N. Venkateswaran, Professor / ECE, Coordinator -IQAC
- Dr. K.T Selvan, Prof/ECE
- Dr. Premanand Chandramani, Prof/ECE

Leave of absence:

- Dr. V.E. Annamalai, Principal, SSNCE
- Mr. T. Shivkumar, Group Manager, Projects
- Dr. S. Nanda, Student Counsellor
- Mr. R. Gopalakrishnan, Dy. Manager – Admin
- Dr. C. Aravindan, Prof., CSE
- Dr. S. Narasimman, CoE & Prof., Maths
- Dr. Sunita Nair, Prof., Chemistry
- Ms. S.Sadhana Smruthi, CSE Department
- Mr. Mohinish Kumar, Data Analyst, LatentView Analytics
- Mr. Santosh Naranapatty, Product Engineer, Kaay Labs Pvt. Ltd.

Agenda

- To confirm the minutes of the last meeting of IQAC held on 28.03.2022.
- Integrating values into institutional culture – Dr.KT. Selvan, Professor, ECE
- Learning Outcomes – CO, PO and PSO attainment - Dr. Premanand Chandramani, Prof, ECE
- Course file preparation - Dr. Vijay, Associate Professor, BME
- Procedures for the forthcoming audit plan – Dr.Srinivas Gumparthi, MBA
- Improving the NAAC rating – key focus areas - Dr.N. Venkateswaran, BME
- Any other points open for discussion
- Concluding remarks

Minutes

The IQAC Coordinator welcomed the members and gave a brief about the previous meeting. Thereafter following subjects have been discussed and deliberated.

Item No. 1: Integrating values into institutional culture

Dr.K.T. Selvan, professor gave a short presentation on values in knowledge institutions. He elaborated on the importance of the value system that drives institutions in pursuit of excellence. He also explained "respect as a value" and ways to infuse respect as a culture in an organization.

Item No. 2: Learning Outcomes – CO, PO and PSO attainment

Dr. Premanand Chandramani, Professor, ECE Department explained the procedure followed for CO, PO and PSO attainment in the Outcome-Based Education (OBE). He said Course Outcomes are framed based on the expected outcomes of a course on a higher knowledge level and attainment of COs are measured both direct and indirect ways. He suggested that increased weightage for internals and slightly lower weightage for end semester examinations for arriving the final grade. Further, he said contribution of indirect assessment may be increased in the overall attainment.

Item No. 3: Plan for the Forthcoming audit

Dr. Srinivas Gumparthi, ISO coordinator detailed about the preparations for academic audit and administrative audit. He explained the working of the IQAC cell in infusing the quality. In the audit plan, he recommended a two-tier audit system covering more sample size. He also outlined the preparations for the eighth cycle of ISO certification planned in the month of December 2022.

Item No. 4: Course file management and contents

Dr. Vijay, Associate Professor, BME Department presented a system for Course file management with an emphasis on course material arrangement which is important for NAAC, NBA, and ISO audits. He suggested for a comprehensive course plan (course description, Co-PO mapping, CO assessment method and concept mapping) that can be followed for subsequent batches by taking some remedial measures for any deficiencies. He also suggested that course file may contain concept mapping and methods for experiential learning as well.

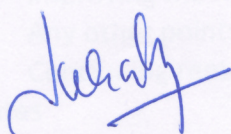
Item No. 5: Improving the NAAC rating – key focus areas:

Dr.N. Venkateswaran, Professor, BME, presented the key focus areas under autonomous system where NAAC evaluation can be improved upon based on the previous cycle of evaluation. He further said criteria wise analysis can be presented in the next meeting.

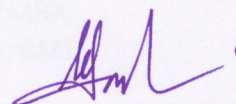
Item No. 6: Concluding remarks

Mr. V. Kumarasubramanian, Industry Expert member-IQAC said all the ongoing efforts presented in today's meeting are very relevant and will yield good results to the organization. Shri.N. Sivasankaran, Industry Expert member-IQAC, appreciated the presentation on Integrating values into the institutional culture and said the values can be based on the Mission and vision of the organization.

Since there were no further items for discussion, the meeting came to an end at 11.35 am.



Dr. N. Venkateswaran
Coordinator (IQAC)



Dr.V.E. Annamalai
Chairman (IQAC), Principal