

SRI SIVASUBRAMANIYA NADAR COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University)

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March 6, 2015

Dear Graduand,

Sub: Fifteenth Graduation Day – Reg.

Greetings!

*Graduation is a time of completion, of finishing
however, it is also a time of celebration of achievement.
Graduation is not the end, it's the beginning.*

We have great pleasure in informing you that the Fifteenth Graduation Day of SSN Institutions will be held on Sunday the 15th March 2015. We are extremely happy to invite and extend a warm welcome to you to this auspicious occasion. **Dr. P.R. Vasudeva Rao**, Director, IGCAR, has kindly consented to be the Chief Guest and deliver the Graduation Day address.

We would like to inform that you have to confirm your participation by registering in the college website **on or before March 12, 2015.**

Guidelines for Dress Code:

Formal dress code is to be followed strictly. If the dress code is not followed, graduands will not be allowed inside the auditorium.

For male: Formal shirt, Formal Trousers, Formal shoes with convocation robe.

For female: Pleasant colored Salwars/Sarees, Formal shirt & Trousers with convocation robe.

Please avoid Jeans, T-shirts, Skirts, Sandals and other informals.

Guidelines to participate on the Graduation Day are furnished below:

College buses have been arranged for the Graduands to reach the College on Sunday, the 15th March 2015. The Graduands may board the buses from different locations as per the details of bus routes attached. The buses will arrive at college campus at 11.00 a.m. The bus routes are available in the college website

Convocation robes will be provided in the Main Auditorium on payment. The rent for the robe will be approximately Rs.50/- and the refundable deposit will be Rs.200/-.

Graduands are requested to pay Rs. 100/- for photograph and DVD of the function, as personal photography is not allowed during the function.

The Management will offer lunch to the graduands between 12.00 noon to 1.00 p.m.at the venue.

P.T.O.
SSN

Special Instructions:

- On your arrival at the college, please register at the registration counter.
- Registration closes at 12.30 p.m.
- Graduands will assemble in the auditorium with the convocation robes by 1.15 p.m.
- Graduands are requested to keep the mobile phones switched off inside the auditorium.
- The academic procession of the dignitaries will enter the auditorium by 2.00 p.m.
- Please stand up when academic procession enters the hall and remain standing till all the members of the procession are seated.
- Graduands are requested to take pledge audibly when administered.
- When the Graduation day function is over, please remain standing until the academic procession leaves the hall.
- **Only Graduands are allowed inside the auditorium.** However, the parents can witness the live streaming of the proceedings in an LED screen outside the auditorium.
- Graduands should **not laminate** the Degree Certificate issued by the Anna University

Kindly avoid handbags and other baggages inside the auditorium.

The buses will leave the college after the function is over.

Please note that those who have arrear(s) are not eligible for the award of degree on the Graduation Day.

The **Graduands studying abroad** and those who are not able to receive the degree in person during the Graduation Day function are requested to make necessary arrangements to collect the Degree certificate after 17-03-2015 (Tuesday) from the college office in person or through their parents only. The parent must provide her / his self ID Proof (preferably ration card proof) and the original authorization letter signed by the Graduand.

Thanking you,

Yours sincerely,



Dr. S. Salivahanan

Principal

Dr. S. Salivahanan

Principal

Sri Sivasubramaniya Nadar

College of Engineering

Rajiv Gandhi Salai (CMR)

Kalavakkam - 603 110